



HIGHLANDS RANCH GOLF CLUB

1st Quarter 2005

BOARD OF DIRECTORS

Donald Monahan
President

Jeff Schmidt
Vice President

Darrin Kerbs
Vice President

Kerry Roy
Treasurer

Robin Merriman
Secretary

MANAGEMENT COMPANY

Hammersmith Management
12200 E. Briarwood Avenue
Suite 250
Centennial, CO 80112
Phone – 303-980-0700
Fax — 303-980-0576

Scott Ryan
Managing Agent
scott@e-hammersmith.com

ANNUAL MEETING WEDNESDAY, MARCH 9th, 2005

In accordance with Section 4.2 and 4.5 of the Bylaws of Homeowners Association at Highlands Ranch Golf Club, Inc. the ANNUAL MEETING OF THE MEMBERSHIP will be held on Tuesday, March 9, 2004 at the Highlands Ranch Library, 9292 Ridgeline Blvd., Highlands Ranch, CO. Registration and ballot distribution will begin at 5:30 p.m. Please arrive early to register, as the meeting will begin promptly at 6:00 p.m.

The purpose of the Annual Meeting is to elect five (5) homeowners to serve on the Board of Directors, and to elect a Delegate to the Highlands Ranch Community Association (Delegate District Number 107). The responsibility of the Delegate is to attend the Delegate meetings and act as a liaison between the Highlands Ranch Community Association and the Homeowners Association at Highlands Ranch Golf Club (Delegate District 107). At the conclusion of the Annual Meeting, the Board of Directors will hold a short meeting to designate officers for the coming year and to hold a Homeowners' Forum to discuss concerns and issues regarding the community.

If you are interested in a board or delegate position, please complete a Self Nomination Form and return it via e-mail or facsimile to Scott Ryan at: scott@e-hammersmith.com or fax 303-980-0576. Mailing address is 12200 E. Briarwood Ave. Suite 150, Centennial, CO 80112. Nominations for either the Board or Delegate Representative will also be accepted from the floor at the Annual Meeting. Prior to voting, each of the candidates will be asked to give a brief presentation as to their interest in serving on the Board.

If you cannot attend the meeting, please complete the enclosed proxy authorizing representation on your behalf. To conduct business 146 homeowners must be represented either in person or by proxy. If a quorum is not reached the meeting will have to be reconvened and held again. PLEASE EITHER ATTEND THE MEETING OR SEND IN YOUR PROXY TO AVOID ADDITIONAL EXPENSE TO THE ASSOCIATION.

Mail or fax your proxy to Hammersmith Management on or before March 8, 2005 to: 12200 E. Briarwood Avenue, Suite 160, Centennial, CO 80112, or you may fax it to 303-980-0576. Attention Scott Ryan.

BOARD NOMINEES

The following homeowners have expressed an interest to serve the community and contribute to decisions that are made regarding your neighborhood.

Sandra LeBlanc—Sandra is seeking re-election as a Delegate District Representative. She has served the community in this capacity for a number of years. She would like to continue her position providing communication between Highlands Ranch Golf Club and the Highlands Ranch Community Association.

Robin Merriman—Robin is currently the Secretary of the Board and is a Real Estate Broker. Robin is also a member of the Communications Committee and played an important role in the publication of the Association directory.

Donald Monahan—Donald is currently President of the Board and is a registered professional engineer. He has four grown boys and a wife, Judy. He wants to continue to serve the community to help maintain a realistic budget and keep expenses within the budgeted amounts. He is experienced at writing and administrating construction contracts.

Darrin Kerbs—Darrin is currently a Vice-President on the Board and an active member of the Communications Committee. Darrin has played an integral role in developing the Association's new website and the Association directory.

Jeff Schmidt—Jeff was appointed to the Board in November 2003 to fill the vacant position generated by Donna Kalahar's resignation and has been a member of the Grounds Committee since February 2002. Jeff has more then ten years experience serving on Homeowners Association Board and is interested in ensuring that the Association hold our vendors accountable for the maintenance of our investment in the common property.

Gabrielle Knox—Gabrielle is interested in serving on the Board for her concern for the continued growth and improvement in the community. Her past experience includes serving on another Board in Highlands Ranch as well as a District Delegate to the Highlands Ranch Community Association for two years. She believes that her commitment to this community would be an asset to the Board of Directors.

YOUR NEIGHBORHOOD WATCH PROGRAM
A COMPREHENSIVE PROGRAM FOR OUR COMMUNITY,
DEVELOPED WITH THE DOUGLAS COUNTY SHERIFF'S
DEPARTMENT

The Highlands Ranch Golf Club Community is now developing a comprehensive Neighborhood Watch Program with the assistance of the Douglas County Sheriff's Department. Our Homeowners Association Board gave support to this project in order to elevate security for our property and safety for our families. Our goal is that our community would be 100% covered by Neighborhood Watches by June 1, 2004. *We can do this!*

I am requesting volunteers throughout the community to volunteer for the role of Block Captains. Block Captains will attend one orientation meeting at our home in March with the Douglas County Sheriff's Department. Then, in the months of April and May, Block Captains are responsible to run their first block meeting with their neighbors. Personnel from the Douglas County Sheriff's Department will present statistics of crime in this area and will assist neighbors with strategies to make our community a safe place. Each year, Block Captains will be responsible to conduct two brief meetings to review the Neighborhood Watch successes and areas to address for the future.

Please call or e-mail to express your interest in this important endeavor. I would be honored to work with you. You would be giving the community the gift of your time for a very critical issue. We all want a safe community. Your leadership to gather your neighbors will be appreciated and will have positive results.

The "blocks" or watch areas are developed by us, not the Sheriff's Department. We will begin the division of the areas soon. For now, we want to know your interest. This may, in fact, assist us with the process of creating the watch areas. (If your block already has organized a Neighborhood Watch, please

TOGETHER, WE CAN MAKE OUR COMMUNITY A SAFER PLACE FOR OUR HOMES AND OUR FAMILIES.

Respectfully submitted, Aldis Sides 720-344-9278; absides@earthlink.net

BE A GOOD DOG OWNER

Dogs are special members of many families in Highlands Ranch. If you are a dog owner, you are certainly aware that owning your pet comes with important responsibilities. The Metro Districts ask that all dog owners and their pets follow Good Dog practices and provide a safe and enjoyable experience for all park and trail users while preserving wildlife and natural areas.

Many people enjoy walking in the parks and on trails with their dogs. Dogs are welcome guests and, like other users, must abide by certain rules. Since dogs can't read and have certain instinctive habits, we must depend on their owners to keep them from breaking park rules. The following information is provided for dog owners that use the parks and trails with their pets.



To keep our parks, trails and open space safe, clean and preserve wildlife and natural areas, the Metro Districts Board of Directors has adopted one simple rule for dogs and their owners:

Owners Must Leash and Pick up After Their Dogs.

Leashing your dog – Keeping your dog on a leash will ensure that your dog is not disturbing wildlife, dogs in adjacent yards or other people. Be sure your dog stays close to you when other people are nearby. By using this conscientious approach, you'll give your pet plenty of exercise and allow others to enjoy their activities.

Please follow these simple rules to help keep the Highland Ranch Golf Club community clean.



INFORMAL NEIGHBORHOOD GATHERINGS

Highlands Ranch Golf Club
Neighbors Meet at the
Highlands Ranch Golf Club
3rd Wednesday of the Month
6:00 p.m. –8:00 p.m.

Upcoming Dates

February 18, 2004
March 17, 2004
April 21, 2004
May 19, 2004
June 16, 2004

Neighbors gather each month to say "hello" and to enjoy some great conversation. We order refreshments in the dining area. Some of us stay for a light dinner. Some arrive after 6:00 p.m. or leave early, depending on their family or work schedules. This is a wonderful opportunity for neighbors to get together. Please join us!!

Please RSVP each month by noon the day before the social. This is helpful as we work with food services at the Golf Club. Please call Aldis Sides at 720-344-9278, (e-mail absides@earthlink.net),

We hope you will join us!!

MORE SOCIAL HAPPENINGS

Ladies Bridge Group
1st Thursday of Each Month

To Join In, Please Contact
Jill Brown at 303-791-4640

Ladies Luncheon
2nd Friday of Each Month

Please contact Barbara Tracy
at 303-730-0828



NEW WEBSITE!!

The new website for the HOA at Highlands Ranch Golf Club is now online. Please visit the site for up to date information regarding the Association.

Website address
www.highlandsranchgolfclubhoa.com

Contact the Board of Directors
Board of Directors—board@hrchoa.com

Contact a Committee
Communication—communications@hrchoa.com
Finance—finance@hrchoa.com
Grounds—grounds@hrchoa.com

HIGHLANDS RANCH COMMUNITY ASSOCIATION SPECIAL EVENTS

Highlands Ranch Community Association offers numerous events throughout the year.

Planet HRCA	Saturday Nights
Senior Club	Tuesdays and Thursdays
David Taylor Dance	Saturday
Workshop	Afternoons
Winter Cultural Series	February 5 & 19
Mardi Gras Mask	Friday, Feb. 20 from 6:30 p.m. - 9:30 p.m.
Sweetheart Teddy Bear Tea	Sat. Feb. 21, 9:30 a.m., 10:45 a.m. and noon
Distinguished Lecture Series	March 4, March 18, April 1
Career Expo	Wednesday, March 3
Martini Appreciation Night	Saturday, March 6
Play-it Again Sports Gear Swap	Thursday-Saturday March, 11-13

For more information regarding any of these events please visit the Highlands Ranch Community Association website at www.hrcaonline.org or call the HRCA Events line 303-471-8888.

District Updates...

The district delegate will cast votes on behalf of the community on **Tuesday, March 16, 2004** at the Annual Meeting of Delegates to elect Directors for 3 seats on the HRCA Board of Directors.

Later this spring, the delegates will vote for Bond issuance to finance the Recreation Center at Southridge - date not yet specified. The finance committee began presenting appropriate information to RAC with the 1/20/04 meeting.

Sandra LeBlanc has been appointed to the Public Issues Committee, a newly created separate sub-committee of the HRCA - effective 1/20/04.

At the last meeting, a presentation was given by the "c-470 corridor project" regarding a study undertaken to create a toll lane on C-470 between Kipling and I-25.

The RAC committee recommended to the Board of Directors that they accept the proposed design for the Recreation Center at Southridge. The final designs are displayed at the current recreation centers for public comment.

2004 ASSESSMENT COUPONS

The 2004 assessment coupons for the Highlands Ranch Golf Club Homeowners Association were mailed out in early December. Enclosed were payment coupons for 2004 along with mailing labels for the monthly dues. Please be sure to include a coupon with each payment and mail to the address on the payment coupon.

The budget for 2004 was ratified by the homeowners at a duly called meeting of the Association held on November 13th. A copy of the budget was mailed to all homeowners after ratification. Please note that we have changed to a new bank and your assessments will be sent to a new address. **Please discard any remaining old labels with the Irvine, CA address.** If you use a bill payment service or have the address set up in an accounting program such as Quicken, be sure to change the mailing address.

If you are currently set up for automatic payment from your checking account, coupons were not enclosed. If you have not already filled out a new ACH form, it is available through our web site at www.e-hammersmith.com. Owners interested in signing up for automatic withdrawal may also download and submit this form.

If you did not receive your 2004 assessment coupons please contact Hammersmith Management at 303-980-0700.

LANDSCAPE TIPS BY THE MONTH

January

- Check to make sure the mulch is still covering plants that are exposed to the south and southwest.
- Comprehensive pruning should be done on all trees and shrubs (except maples) for correction, height, damage, or shape.
- Deep water trees, shrubs, and roses as needed.

February

- Use dormant oils to control scale or aspen black spot.
- Thin old, overgrown deciduous shrubs before they start to bud out or bloom.
- Gently brush the snow off trees and shrubs.



March

- If you didn't rake leaves or remove old fruit from fruit and deciduous trees in the fall, do so now.
- Check evergreen for browning and deciduous trees for buds that have died. Prune, don't shear deciduous trees.
- Deep water trees and shrubs as needed.

April

- Cut back perennials (except evergreen perennials-plants that stay green all year) from last year. With a sharp pair of scissors, remove dead plant material all the way to the ground.
- Prepare to activate the sprinkler system.
- Aerate and fertilize the lawn.

Prepare the soil for all Colorado gardens, except in the mountains, where you may need to wait until the soil is workable.

Homeowners Association at
Highlands Ranch Golf Club
c/o Hammersmith Management, Inc.
12200 E. Briarwood Avenue, Suite 250
Centennial, CO 80012